

**Position:** Principal  
**School:** The Newgrange School  
**Reports to:** CEO & Head of Schools  
**Job Category:** Full Time; 12-month; Administration

**Organization Summary:**

The Newgrange School of Princeton, INC., is a family of schools consisting of The Laurel School, The Newgrange School and The Ann Robinowitz Education Center.

**Position Summary:**

The Newgrange School, an approved private school for students with disabilities, is seeking a principal to oversee the operations of the school in compliance with DOE regulations and is responsible for all student enrollments.

The Principal maintains accountability for the professional standards, implements policies and procedures consistent with the overall organization, and oversees all aspects of pedagogy and curriculum.

The principal is responsible for student enrollment, meeting / exceeding tuition revenue goals, and maintaining and growing working relationships with special education departments of school districts.

**License / Certification:**

- Principal, and/or
- Master's Degree in Education

**Qualifications:**

- 5 years experience in special education
- 2 years of supervisory experience

This position will begin on or about 9/1/19 and will shadow the current principal for the first few months before his retirement.

This position reports to the CEO and Heads of Schools and is a member of the organization's leadership team.

**To Apply:**

Submit a current resume, cover letter and copies of all relevant certifications in one PDF via email to:

Alison Greenberg  
Executive Assistant to the CEO  
[agreenberg@thenewgrange.org](mailto:agreenberg@thenewgrange.org)