

Laurel School Attendance Policy

Laurel School prides itself on individualized and evidence-based programming for our students. Instructional groupings are intentional, small, and specialized, therefore requiring regular attendance in order for all students to take full advantage of instruction and to see progress. Student success and classroom routines suffer when students are not attending school regularly.

The following is a list of excused absences:

- Student illness
- Religious observance
- Emergency/Death in the family
- Parental permission approved by the school
- Absence due to disciplinary action

Please note that three or more consecutive absences due to illness require a doctor's note be provided upon the student's return to school.

Laurel School reserves the right to respond, formulate corrective plans, and evaluate appropriate placement as a result of a student's excessive absences within the academic year. This policy is in place to ensure that both students and parents understand the effects and importance of good attendance.

Procedures:

Parents/Guardians should contact Alison Greenberg in the Main Office (agreenberg@laurelschoolprinceton.org or call 609-566-6000, ext. 210) by 7:30am to let her know that a child will be absent, late, or picked up early. Alison will ensure that all teachers are notified. Please do not only contact your child's teacher directly (by text or email) about absences. We need to be sure that information about student attendance is shared efficiently with every faculty member who needs to know the information. By contacting Alison, you can be sure the information will be properly shared.

For more information about the importance of good attendance, please see the following links:

[For Elementary Students](#)

[For Middle/High School Students](#)